

Roundabout Policies

Content

1 Safeguarding and promoting children's welfare

Safeguarding children

- 1.1 Safeguarding policy statement
- 1.2 Child protection
- 1.3 Managing allegations of abuse against a member of staff
- 1.4 Confidentiality (including data protection checklist)
- 1.5 Information Sharing*
- 1.6 Non-collection of children
- 1.7 Lost Child Policy
- 1.8 Security
- 1.9 Complaints procedure
- 1.10 Safeguarding Young People Policy
- 1.11 Whistleblowing Policy and Procedures
- 1.12 Internet and Email Policy*

Equality of opportunity

- 1.13 Equality and diversity
- 1.14 Special Education Needs and Disability
- 1.15 Behaviour management

Promoting health and hygiene

- 1.16 Personal care (continence)

1.17 *Sick Child Policy, and managing allergies, including administering medicines*

1.17.1 Infection Control Poster (HDU)

1.18 No smoking

1.19 Food and drink

2 Suitable people

Employment

2.1 Recruitment and Staffing Policy

2.2 Recruitment Procedures and Probation

2.3 Induction Policy

2.4 Student placement

2.5 Volunteer Policy

3 Suitable premises, environment and equipment

Health and safety

3.1 Health and safety policy

3.2 Fire evacuation procedures

3.3 Emergency closure procedures

4 Organisation

Administration

4.1 Admissions

4.2 Payments Policy

Child care practice

4.3 Settling-in

Partnership

- 4.4 Parental involvement
- 4.5 Environment
- 4.6 Equipment and Resources
- 4.7 Working in Partnership with Other Agencies

5 Documentation

Record keeping

- 5.1 Records retention
- 5.2 Data Protection Checklist

6 Appendix

- 6.1 Rolling review of policies